

VDOE's T/TAC at VCU Program Specialist in Instructional Technology, Assistive Technology, and Distance Learning

The Virginia Department of Education's (VDOE's) Training and Technical Assistance Center (T/TAC) at Virginia Commonwealth University (VCU) is seeking an experienced and dynamic professional to serve as a program specialist for personnel to provide leadership in all facets of the **instructional and assistive technology and distance education operations** for the VDOE's T/TAC at VCU. This person will join a team of Program Specialists who provide training and technical assistance to schools, school divisions and state operated programs in the central and southside Virginia regions. This is a twelve month non-tenure track position that is grant funded through June 30, 2012. The position is located at the T/TAC office in Richmond. Salary will be determined by experience in the field and educational degrees obtained. Full benefits will accompany the position.

Requirements include: **Master's degree** in special education, assistive technology, instructional technology, or closely related educational field; and a minimum of seven years of experience in special education, instructional technology, distance education or related field with **direct teaching experience, K-12**. Salary will be determined by experience in the field and educational degrees obtained. Full benefits will accompany the position. **Candidate must have demonstrated experience working in and fostering a diverse faculty, staff, and student environment or commitment to do so as a faculty member at VCU.**

Your application should include:

- 1) an application letter describing how your education and employment experiences meet the required qualifications,
- 2) a complete and current vita,
- 3) three references whom we may contact directly (including telephone numbers and email addresses).

Please send all application materials to: cebishop@vcu.edu or Cheryl Bishop, Office Manager, VCU T/TAC, 10 E. Franklin Street, Suite 200, Richmond, Virginia 23219. Hand-delivered applications may be brought to the office at the same address.

Virginia Commonwealth University is an equal opportunity/affirmative action employer. Women, minorities and person with disabilities are encouraged to apply.